



Using WebUpdate

This document provides instructions for running WebUpdate to download and install software updates.

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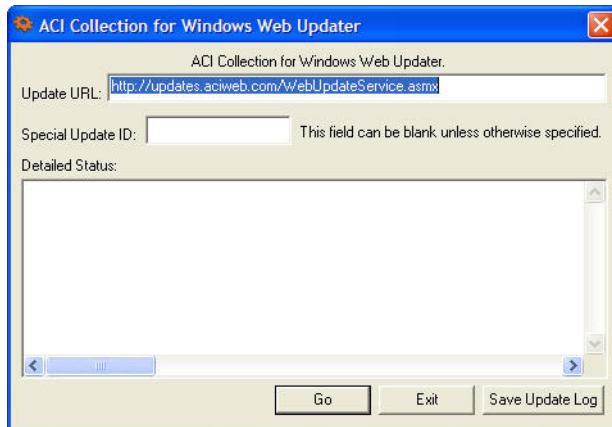
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Web Updates

Web updates are available to all clients with Premier Plus or Premier Executive membership. Web updates include new and updated software features and services, and general software updates and fixes.

Running WebUpdate

1. In Report, click **Help > ACI WebUpdate**. Outside of Report, double-click the **ACI WebUpdate** icon on the computer desktop, or click **Start > All Programs > ACI Collection 32 > ACI System Utilities > WebUpdate**.
2. If prompted, enter the company password and click **OK**.
3. Click **Go** to download the updates.



NOTE: The *Special Update ID* field should be left blank unless otherwise instructed by ACI.

4. If prompted, click **Next** and follow the InstallShield® Wizard prompts to install updates.
5. Click **OK** when the update completes and click **Exit** to close the Web Updater.